

**Board of Pilot Commissioners for the Bays of  
San Francisco, San Pablo, and Suisun**

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August 4, 2023

**NOTICE OF FINANCE COMMITTEE MEETING**

The Finance Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Tuesday, August 15, 2023, at 9:30 a.m.. The agenda items are listed below.

All of the Committee members will participate in this meeting remotely by video conference or telephone.

Members of the public may participate through the Webex platform, by telephone, at any of the meeting locations listed in the agenda, or by submitting public comment in advance of the meeting. If members of the public wish to submit comments in advance, the Committee requests members of the public to email written comments to [bopc@bopc.ca.gov](mailto:bopc@bopc.ca.gov) prior to the meeting. To the extent possible, all written comments will be distributed to the Committee members and posted to the Board's website prior to the meeting.

**When it's time, join the Webex meeting (video):**

[Join Meeting](#)

**More ways to join:****Join from the meeting link**

<https://cadot.webex.com/cadot/j.php?MTID=md719b554ddf73a7b54e5d18cd2988c97>

**Join by meeting number**

Meeting number (access code): 2484 530 3040

Meeting password: yVv9a3hbxw9

**Tap to join from a mobile device**

[+1-408-418-9388,24845303040##](tel:+14084189388,24845303040##) United States Toll

**Join by phone**

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

**Join from a video system or application**

Dial [24845303040@cadot.webex.com](https://cadot.webex.com/j.php?MTID=md719b554ddf73a7b54e5d18cd2988c97)

You can also dial 173.243.2.68 and enter your meeting number

**Board of Pilot Commissioners**  
**Notice of August 15, 2023, Finance Committee Meeting, continued**

There will be an opportunity for public comments on all agenda and non-agenda items at the outset of the open session. There will also be an opportunity for public comment during the presentation of each agenda item, and on non-agenda items at the end of the meeting. Meeting documents will be available on the Board's website listed below.

A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address or email address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any item before the Committee will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS



Allen Garfinkle  
Executive Director

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This notice, the meeting agenda and meeting documents are posted on the Board's website:  
[www.bopc.ca.gov](http://www.bopc.ca.gov)

**Board of Pilot Commissioners  
for the Bays of San Francisco, San Pablo, and Suisun  
Finance Committee Meeting  
August 15, 2023, at 9:30 a.m.**

**VIA WEBEX AND TELECONFERENCE**  
(see Notice for instructions to join the virtual meeting)

**ADDITIONAL MEETING LOCATIONS**

<b>Board Office</b>	<b>Pacific Merchant Shipping Association</b>	<b>Assemble Park City</b>	<b>Residence</b>
660 Davis Street San Francisco, CA 94111	475 14 <sup>th</sup> St., Suite 300 Oakland, CA 94612	1389 Center Drive, Suite 200 Park City, UT 84098	101 Alvarado St. Point Richmond, CA 94801

**MEETING AGENDA**

**OPEN MEETING**

1. Call to Order and Roll Call. (Chair Nyborg)
2. Approval of the minutes from the Committee meeting held on May 23, 2023. (Chair Nyborg)
3. Public comment on matters on the agenda or not on the agenda.
4. Review Board fund condition, revenue and expenditure projections and monthly data for all pilotage fees and vessel moves and their effect on Board-approved surcharges.
  - a) Review Board Operations Surcharge rate (currently at 6% of all pilotage fees, effective July 1, 2022), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Board Operations Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Millspaugh)
  - b) Review Pilot Continuing Education Surcharge rate (currently at \$60/move, effective July 1, 2022), and the revenues, expenditures, and reserve balance. **Recommendation to the Board to adjust the Pilot Continuing Education Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Millspaugh)
  - c) Review Trainee Training Surcharge rate (currently at \$20/trainee/move, effective January 1, 2022), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Trainee Training Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Millspaugh)
  - d) Review Pilot Boat Surcharge rate (currently at \$0.0225 per gross registered ton effective January 1, 2023), and the revenues, expenditures and reserve balance. **Recommendation to the Board to adjust the Pilot Boat Surcharge rate, if warranted.** (Executive Director Garfinkle/Assistant Director Millspaugh)

## **FINANCE COMMITTEE MEETING AGENDA, CONTINUED**

### **5. Pilot Boat Maintenance Surcharge**

Review of Pilot Boat Maintenance Surcharge billings and collections, This surcharge expired of its own accord in December 2022. (Executive Director Garfinkle/San Francisco Bar Pilots Business Director Captain McIntyre)

6. Review and discuss the San Francisco Bar Pilots and San Francisco Bar Pilots Benevolent and Protective Association Consolidating Financial Statements for the calendar year ending on December 31, 2022. (San Francisco Bar Pilots Business Director Anne McIntyre)Public comment on matters not on the agenda. (Captain McIntyre)
7. Schedule the next Committee meeting, and proposals for the next Committee meeting agenda. (Chair Nyborg)
8. Adjournment.